# Terra Nova Education Foundation Meeting Minutes

April 19, 2018

The meeting was called to order by Petra Schumann at 7:08 pm.

## In attendance

Principal Megan Carey, School Secretary Michaela Christensen, Rachel Cauteruccio, Julie Arnaudo, Beth Boldt, Rita Sargent, Lisa Byrne, Sheila Ornelas, Petra Schumann, Chris Zimdars, Nicole Copeland, Candice & Jeff Flynt, Christy Allen, Shelli Murphy, Patricia Mahoney, Griffin Dunhill, Ashleigh K.,

## Approval of Minutes

The minutes were emailed from the March 8, 2018, meeting and approved.

## Establishing the Foundation & Marketing Update –Petra Schumann

1. JUSHD Board approval update– April 17, 2018 – Approved!
2. Establish by-laws – draft in process, we need legal review. Request made to see if there is a TN parent or family member that is a lawyer
3. Directors & Officer’s Insurance - pending

## Fundraising: Stand Up 4 Public Schools, May 9 – Petra Schumann, Patty Z Dunhill, Sheila Ornelas

1. Reviewed fundraising goal for May 9th fundraiser and $10,000 was decided for this initial effort.
2. Marketing plan reviewed and volunteers secured for most action items: see attached spreadsheet for details.

**Program Funding Update** – All

1. Initial target of funding: College & Career Readiness:
	1. College Preparedness, Career readiness, Access to Career Fairs, College Tours, Teacher resources, Classroom supplies, 8th Grade Transition Team

## Budget

N/A at this time

## Action Items/Next Steps:

1. Create all Marketing materials and prepare for May 9th fundraiser
2. Open Foundation bank account
3. Create Instagram account (for the kids)
	1. Connect Instagram account to website; - CZ
4. Identify coordinator for first TNEF event *– Will be in 2018 -2019 school year*
5. Establish Committees

## Next Meeting

\*\*Thursday May 10th, Terra Nova Library 7:00 to 8:00 pm *(the 2nd Thursday of every month)*