



**Meeting Minutes
January 9th, 2020 7PM
TNHS Library, 1450 Terra Nova Blvd, Pacifica, CA**

The meeting was called to order by Petra Schumann at 7:06 pm.

In attendance: Ralph Crame, Rita Sargent, Victoria Gangi, Rachel Cauteruccio, Chris Dunhill, Sheila Ornelas, Fran Hardcastle, Petra Schumann, Jen Uter, Chris Zimdars, Gaby Selli, Roberta Rennie, Bob Worobec, Cathy Rhee-Worobec, Beth Boldt, Jenni Guibadouline and Julie Arnaudo

Approval of Minutes

The minutes were emailed to the board from the December 12, 2019, meeting and approved.

1) Eat, Drink, Give Winter Dinner: Rachel C

- a) Ticket sales for the Feb. 7 event: Invite to go live 01/10/20 via Eventbrite
- b) Marketing the event:
 - i) Advertising the event: Tribune, Next Door, Patch; flyers around Pacifica – Rachel
 - ii) Email from school – Ms. Carey (provided by Rachel)
 - iii) Marketing throughout school, on the marquee – Ms. Carey
 - iv) Invite alumni and ask them to reach out – Roberta R and Victoria G to lead. Chris D to share his contacts. Alumni prop ordered for the photo booth.
 - v) Social media – Chris Z will link invite to Facebook
 - vi) Hanging flyers – Rachel to print out and Jenni G will lead the effort

2) TNEF-funded programs 2019-2020: From Ms. Carey & Ms. Spasic presented by Petra

- a) College Field Trips: Fall Semester: \$908 for USF trip with 32 students. Spring Semester: \$1500 budgeted for possibility of 3 trips (2 college campuses, 1 union hall)
- b) Supplemental Student Resource:
 - i) Pilot License for Newsela: \$2000 for spring semester
 - ii) Online reading program to support literacy across subjects – teachers will have access to texts based on lexile levels with reading comprehension quiz
 - iii) Content in ELA, Science, History and current events
- c) Career Fair: \$500 budget for supplies
- d) Kaplan SAT Prep: Last session three -10th graders, sixteen 11th graders and eleven 12th graders took the class
- e) Hosted 22 Colleges/Universities “lunch tabling” visits
- f) Chromebooks used daily by students (registering for AP courses, college application support, researching schools and scholarships, registering students for California Colleges, etc.)
- g) Evening workshop hosted by UCB “Understanding the Personal Insight Questions on the UC Application”
- h) Planned field trip to San Carols training center for IBEW 1617 San Mateo Electricians Union for up to 20 students
- i) Planning for presentations/workshops with reps from: Sheet Metal Workers Union, United Airlines and Electricians Union

- 3) **TNEF-funded programs 2020-2021 (planned):** From Ms. Carey & Ms. Spasic presented by Petra
- a) College Field Trips: Fall & Spring Semester: \$3000
 - b) Newsela: If the pilot license is successful, we would look to purchase a year license. Currently looking to determine that exact price. High figure would be \$8000. TNEF could help support all or ½ of that amount.
 - c) Career Fair: \$500
 - d) Flex Time: If flex time moves forward and starts next school year, the software program and equipment is being quoted at \$5000-\$6000
 - e) Journalism Program: Support of the printing costs for the TN Journalism program. Costs to be determined based on current funding sources and district office.

4) **General Updates:**

- a) Treasurer's Update: Since forming TNEF in November 2017 we have raised approximately \$55,144. Currently in the bank: \$26,112.
- b) SAT Prep: Ms. Spasic will work with Chris Z for spring 2020 session
- c) Salesforce: Goal to launch by the end of January
- d) 8th Grade Transition Team: Beth B reported that the incoming student events are completed.
- e) Business Outreach: Rita & Julie visited Lisa Eccleston but missed her. Lisa donated again!